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| FACULTY: | Faculty of Humanities |
| FIELD OF STUDY: | European Studies |
| ERASMUS COORDINATOR OF THE FACULTY: | Anna Hajek, MA  Wiesław Trojanowicz, MA |
| E-MAIL ADDRESS OF THE COORDINATOR: | anna.hajek[@tu.koszalin.pl](mailto:jolanta.sypianska@tu.koszalin.pl)  [trojanowicz@op.pl](mailto:trojanowicz@op.pl) |
| COURSE TITLE: | IT workshop |
| LECTURER’S NAME: | Krzysztof Kaczmarek, PhD |
| E-MAIL ADDRESS OF THE LECTURER: | krzysztof.kaczmarek@tu.koszalin.pl |
| ECTS POINTS FOR THE COURSE: | 2.0 |
| ACADEMIC YEAR: | **2021/2022** |
| SEMESTER:  (W – winter, S – summer) | W |
| HOURS IN SEMESTER: | 30 |
| LEVEL OF THE COURSE:  (1st cycle, 2nd cycle, 3rd cycle) | 1st cycle |
| TEACHING METHOD:  (lecture, laboratory, group tutorials, seminar, other-what type?) | group tutorials |
| LANGUAGE OF INSTRUCTION: | Polish, English possible |
| ASSESSMENT METHOD:  (written exam, oral exam, class test, written reports, project work, presentation, continuous assessment, other – what type?) | project work, presentation |
| COURSE CONTENT: | The aim of the course is to prepare students for efficient and conscious use of computer techniques at the level of the operating system, office software (MS Office package) and graphics, to develop skills in effective use of network technologies and to familiarise students with using hidden Internet resources. |
| ADDITIONAL INFORMATION: | Possible consultations in English |

…Krzysztof Kaczmarek, the 25th of January 2021

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